

**Minutes of Bolton School Directors Meeting  
Smilie Elementary School, Jericho, VT  
December 7, 2005**

**Attendees:** Vicky Congdon, Phil Graff, Fred Kenney, Joanne Machia, Jim Massingham, Steve May, Loree Silvis, Michael Woods

Meeting came to order at 7:05 pm.

**GENERAL ITEMS**

1. There were no comments from community members.
2. Fred moved to approve the November 9 minutes with one amendment; Steve seconded. Vicky asked for clarification on Fred's amendment to the October 24 minutes; Fred moved to approve these amended minutes with the new amendment.

**3. Principal's Report**

Michael reviewed the NAEYC (Nat'l Assoc. for the Educ. of Young Children) accreditation report for the preschool based on the validator's visit on 11/28/05; several areas of criteria are at risk of being invalidated. He and the staff have already followed up on some of these. Some criteria involve the Lund Center, as opposed to Smilie administration. Michael's recommendation is that the preschool license stay with Lund but that the staff position be brought in-house so he can more effectively supervise this employee. The board discussed at length the effect of adding this staff person on the budget and determined that further research into the overall implications is needed. Michael updated the board on the professional development workshops for staff held on the November inservice days. Smilie recently received 6 computers and other equipment through the Computers for Learning Program.

**4. Superintendent's Report**

Jim noted that the bus driver shortage has eased up. There was a bomb threat at MMU that was handled without incident. Jim reminded the board that the school board portion of the town report is due to the town office in January.

**5. Committee reports**

Executive: The CESU special education, central office, and transportation budgets were approved. Fred queried item 10 in the Executive com. minutes regarding the approval of the CESU Assessment Allocation Formula and noted that in 2008 this formula will have to change per Act 130. Jim reviewed the proposed technology integration specialist position; the committee is developing a formula for assessing the cost of this position. The committee will decide whether to approve this position at the 12/19 meeting.

Transportation: The committee will present a report of proposed consolidated stops and routes to the boards in March.

Curriculum: The committee is currently focused on approval of the high school curriculum. The board reviewed a draft of a community survey that will include questions about foreign language at the elementary school level; this district-wide survey will go out in January.

Spec. Ed.: Steve needs to step down from this committee due to work schedule conflicts.

**DISCUSSION ITEMS**

1. The board reviewed draft 3A of the 2006-07 budget with Joanne Machia with the changes the board had requested at the November meeting. Phil recommended that that board wait until the January 4<sup>th</sup> meeting to approve the budget. He will check with Laura Nassau on the tax anticipation note to determine when the town sends tax monies to central office. The budget approval and approval of the annual meeting warning were rescheduled for the January 4<sup>th</sup> meeting.
2. Adoption of Smilie Parent/Student 2005-06 Handbook: Fred moved that the board adopt the current handbook as approved administrative procedures; Steve seconded. Several board members passed along comments and changes to the principal for the 2006-07 handbook.

3. Policy review and warning:

Severe Allergy/Anaphylaxis Policy. Loree Silvis requested clarification on several components of this new policy, suggesting clearer wording in several places and recommending that the language be made consistent with the existing Student Medication Guidelines.

Student Medication Guidelines (updated): The board queried item 10 and Homeopathic Remedies/Medication guideline.

HIV/AIDS policy: The board postponed discussion of this policy until it is determined whether the statute will be referenced.

Vicky will take these three policies back to the Policy Committee for further discussion at the Jan. 9<sup>th</sup> meeting. The review of the Harassment policy was postponed.

4. Fred moved to accept the Invoice Edit List in the revised amount of \$328,579.37; Steve seconded. All in favor.

5. Other business:

Loree asked about the status of the glycol in the heating system. Phil said he and Michael had discussed it before the meeting and think they have a less expensive solution than originally proposed. They will update the board at the next meeting.

6. Phil prepared the list of agenda items for the next meeting.

7. At 10:30 pm, Phil moved that the Board enter into Executive Session under the authority of Title I, Section 313 (3) Negotiations to discuss contract negotiations; Fred seconded. At 10:40 pm, Phil moved to come out of Executive Session; Fred seconded.

The meeting adjourned at 10:45 pm.

The next meeting is scheduled for January 4, 2006 at 7 pm at Smilie Elementary School.

Respectfully submitted,

Vicky Congdon  
Approved as amended