

**Minutes of Bolton School Directors Meeting
Smilie Elementary School, Jericho, VT
November 9, 2005**

Attendees: Vicky Congdon, Phil Graff, Fred Kenney, Steve May, Loree Silvis, Michael Woods
Guests: Joanne Machia, Pat King

Meeting came to order at 7 pm.

GENERAL ITEMS

1. There were no comments from community members.

2. Principal's Report

Michael reported an issue with the level of propylene glycol in Smilie's two heating systems and reviewed the estimate from Vermont Boiler Specialists to restore the current glycol level to the zero freeze point, as well as the cost of adding a make-up system.

Precision Air met with Carl Sword to discuss correcting the air flow to the current ventilation system; Michael is waiting for the estimate.

Michael also provided an updated list of budget considerations/recommendations to be reviewed during the budget discussion.

DISCUSSION ITEMS

1. The board reviewed draft 2A of the 2006-07 budget with Joanne Machia and discussed the information provided by Michael Woods regarding the heating system and other additional estimates. The board gave Joanne a list of line items to be increased when she prepares draft 3 and prepared a list of line items to consider cutting when reviewing subsequent drafts.

2. Steve moved to approve the November 9th minutes with Fred's amendments; Fred seconded. All in favor.

3. Adoption of Smilie Parent/Student 2005-06 Handbook: moved to the December meeting.

4. Harassment policy review: postponed; final policy draft not available.

5. Fred moved to accept the Invoice Edit List in the revised amount of \$25,228.56; Vicky seconded. All in favor.

6. Other business:

Fred reported that the Transportation committee, in looking for ways to reduce the transportation budget, is reviewing how funds are allocated for field trips. The committee developed and approved a formula to allocate an amount for each building that the administrators will then prioritize and distribute based on academic need.

Michael reported that a qualified candidate has expressed interest in the after-school position but has not yet committed.

7. Phil prepared the list of agenda items for the next meeting.

8. At 10:05 pm, Vicky moved that the Board enter into Executive Session under the authority of Title I, Section 313 (1) Personnel to discuss a personnel issue; Loree seconded. At 10:20 pm, Phil moved to come out of Executive Session; Fred seconded.

The meeting adjourned at 10:25 pm.

The next meeting is scheduled for December 7, 2005 at 7 pm at Smilie Elementary School.

Respectfully submitted,

Vicky Congdon
Approved as amended