

**Minutes of Bolton School Directors Meeting  
Jericho Elementary School, Jericho, VT  
October 24, 2005**

**Attendees:** Vicky Congdon, Phil Graff, Fred Kenney, Michael Woods

Meeting came to order at 8:10 pm.

**GENERAL ITEMS**

1. There were no comments from community members.
2. Fred noted there had been an incident of a bus driver experiencing mild carbon monoxide poisoning from a school bus heater on the Bolton Valley Access Rd. The incident was safely resolved.

**3. Principal's Report**

Smilie 3<sup>rd</sup> and 4<sup>th</sup> graders have completed the NECAP Assessments; the results are due around Feb. 1, 2006.

Smilie's teaching staff has been trained on the VCAT (Vermont Common Assessment Tool), a web-based data and assessment tool. This year the program will be used to track assessment data for individual students; next year the program will be used to generate Smilie's report cards. Phil asked if parents would have access to the information; Michael said parents would not have direct access to the program because the information is confidential, but results for their child would be shared at parent conferences. A parent workshop on understanding assessments is scheduled for November 16 at Smilie. Vicky suggested offering child care to increase participation.

The Boston trip is scheduled for November 2-3.

Smilie's first Movie Night is Nov. 11. Phil suggested this event as an good opportunity to distribute information to parents and community members.

Fred asked whether any upcoming Senior Lunches were scheduled to be held at Smilie; the next one is scheduled for the firehouse.

**4. Committee reports:**

**Executive:** The transportation operations report is due back to the committee for review

**DISCUSSION ITEMS**

1. Phil moved to approve the October 5<sup>th</sup> minutes; Fred seconded. All in favor.
2. Adoption of Smilie Parent/Student 2005-06 Handbook: postponed until the November 9<sup>th</sup> meeting.

3. The Board was asked to vote on a proposed resolution from the VSBA regarding technical education. After review, the board felt the goals of the proposal were clear, but the actual resolution was not clearly worded and the Board could not support it as written; no action was taken.

4. Harassment policy review: Postponed to the November 9<sup>th</sup> meeting; final policy draft not available.

5. Emergency plan: Fred gave an overview of the process of designating the school as an official Red Cross shelter or mass feeding site in case of an emergency. The Red Cross would supply cots, food, and a generator. This arrangement requires a written agreement and the building would need to be wired for a generator. There are some unresolved questions about who is responsible for certain costs, such as utilities. An alternative is to purchase a generator. There was further discussion about placing this item on the ballot for Town Meeting. Fred will follow up with town officials.

6. The board reviewed the draft chapter on educational facilities in the Bolton Town Plan; Fred will give the changes to Greg Brown at the Chittenden County Regional Planning Commission.

7. Phil moved to accept the Invoice Edit List in the revised amount of \$127,838.92; Vicky seconded. All in favor.

8. Other business:

Loree Silvis asked (via Phil) the status of the after-school staff position; Michael said the position has been advertised and he has been filling in on the afternoons when the student numbers dictate a second staff person.

Loree also suggested that the Board keep an list of items that come up during discussion that are ongoing or that require follow-up so it can revisit the list periodically. Michael volunteered to keep track of these items during meetings.

9. At 8:45 pm, Fred moved that the Board enter into Executive Session under the authority of Title I, Section 313 (3) Negotiations to discuss teacher contract negotiations; Phil seconded. At 9 pm, Phil moved to come out of Executive Session; Fred seconded.

The meeting adjourned at 9 pm.

The next meeting is scheduled for November 9, 2005 at 7 pm at Smilie Elementary School.

Respectfully submitted,

Vicky Congdon  
Approved as amended