

**MINUTES OF SCHOOL DIRECTORS MEETING  
SMILIE SCHOOL, BOLTON, VT  
October 3, 2001**

Meeting came to order at 7:05 pm.

**ATTENDEES:**

Vicky Congdon, Gail Conley, Judy Gendron, Fred Kenney, Lisa Wells, and Ann Whitman  
Guests: Laura Nassau, Pat King

**GENERAL ITEMS:**

**ACTION/DISCUSSION ITEMS:**

1. There is currently a vacancy on the School Board.
2. Lisa moved to accept the minutes from the Sept. 9<sup>th</sup> meeting. Ann seconded. All approved.
3. Principal's report:
  - Enrollment has dropped to 73.
  - Pat King's students' work was used as samples in Exemplars' math materials, which are sold to teachers. Pat received a check for \$500, which she donated to Smilie School.
  - As Smilie moves into the second year of the grant, the state writing consultant has been working with classroom teachers and School Improvement Consultants have been visiting. The Action Plan will be ready for Board discussion and approval at the next meeting.
4. Pat King presented a recommendation from the report card committee to move from a quarterly to a trimester system of report cards, beginning in the '01-'02 school year. All schools in the district are moving toward this system, which allows for better alignment with the curriculum and more consistency in the number of instructional days per marking period. The trimesters will end in mid-November, prior to February break, and at the end of June. Fred moved to accept the recommendation; Lisa seconded. All approved. The new system will be presented to parents at the November conferences and Judy will include a notice in the school newsletter.
5. Laura Nassau presented the first draft of the '02-'03 school budget for questions and discussion. She will present a revision at the November meeting.
6. Dr. Conley presented the proposed teacher contract approved by the Negotiations committee. Ann moved that the Board ratify the agreement; Fred seconded. All approved.
7. The following policies were warned:
  - A17 Hazing policy (adopt new policy)
  - C7 Curriculum Development (adopt new policy)
  - F4 Use of alcohol on school property (adopt existing policy with wording change)
  - S13 Suspension (adopt wording change to existing policy)
  - S18A Weapons (adopt existing policy)
  - S18 Weapons (abolish existing policy)
8. Fred raised for Board discussion the issue of instituting an advertising policy for the district. The Board doesn't feel a policy is necessary.

9. Lisa moved to approve the Invoice Edit List from 10/03/01 in amount of \$261,758.07; Vicky seconded. All approved.

Committee reports.

**Transportation:** This issue of contacting the buses while they're on their routes was discussed. It is against FAA regulations to have the general public able to call the buses directly. Parents or principals will call CHMS and the school secretary will make radio contact with the bus. A second option is to call Central Office, and it will contact Bob Magee via his pager.

Re: the Jonesville bridge: The bridge is scheduled to be dismantled in November with construction on the replacement bridge to begin in spring '02.

**Curriculum:** The Math, Science, and Social Studies curricula have been completed and assessed. The Health curriculum has been drafted. The writing component of the Communication curriculum has been drafted and the committee is working on the foreign language and library components.

**Special Ed.:** The committee met with middle and high school administrators on 9/10 for Act 117. All CESU administrators have now been interviewed. The committee began to generate ideas for effectively using the information gathered from discussions with principals; this will be the focus of the next meeting.

**Policy:** The committee continues to update the policy manual.

**Long-Range Planning:** Vicky will represent the Board at the next meeting.

There were no other items of business.

Meeting adjourned at 10:15 pm.

The next meeting has been scheduled for 7 PM, November 5, 2001, at the Smilie School.

Respectfully submitted,

Vicky Congdon, Clerk  
Approved